

**Request for Proposal 2017.03.2
Bus Lease for Two Buses
East End School District**

Notice to prospective vendors: The East End Public School District will be accepting proposals to provide two lease buses to the District. The requirements are listed below. All bidders will adhere to Arkansas Annotated Code 6-24-102 (Ethics Bill of 2013) and 6-21-304 (Ethics in Public School Procurement Process). All bidders knowing furnishing false information for this bid will be in violation of State Law. Attached Bid Forms are required submission documents.

GENERAL SPECIFICATIONS:

1. Two (2) 2018 Model Type C buses
2. 77 Passenger
3. Air Ride Driver Seat
4. AM/FM Radio with PA System
5. Child Check System
6. Surveillance Camera with Three (3) cameras REI system
7. Light Monitor for Exterior Signal Lights
8. 100 gallon Diesel fuel tank
9. 220 HP 600 Torque Diesel Engine
10. Allison type 2500 series 6 speed Transmission
11. All-inclusive Warranty bumper to bumper for Three (3) years
12. 15,000 miles per year per bus mileage allowance
13. **Bidder shall provide with the sealed bid a copy of complete vehicle specifications, the proposed THREE (3) year lease agreement with non-appropriation/Termination clause, any District qualification requirements, and the District's required during lease maintenance program including any records required by bidder, which shall hereby be incorporated as part of the bidder's bid.**

SPECIAL TERMS AND CONDITIONS:

1. All of the bid documents are included as part of this proposal.
2. Insurance
 - A. Bidder shall specify the District's requirement for insurance during the lease term.

**ANTICIPATED DELIVERY DATE FOR TWO (2) BUSES OF AUGUST 1, 2017
OR AS COORDINATED WITH DR. DOUG HARRIS AND/OR RANDY SHAW.**

RFP Issued March 31, 2017.

Proposals are due by 12:00, NOON, on THURSDAY, APRIL 13, 2017.

Bidders may submit proposal by mail (postmarked early enough to meet deadline) to:

East End School District,
ATTN: Dr. J. Doug Harris
114 West Panther Dr., Bigelow, AR 72016.

or by fax to 501.759.2667,
ATTN: Dr. J. Doug Harris,
Superintendent of Schools

Contact Randy Shaw, rshaw@bigelow.k12.ar.us, with any questions about specifications.

Proposals will be evaluated on conformity to specifications, past history with the district, proximity of the company to the district, and price. The successful bidder will be notified as soon as possible after bids are opened. The East End Public School District reserves the right to reject any and/or all bids.

COMMODITIES BIDDER AFFIDAVIT

EAST END SCHOOL DISTRICT

PERRY COUNTY

I, _____, hereby state:

(1) I am the duly authorized agent of _____, the bidder submitting the competitive bid which is attached to this statement. I certify the facts as detailed below pertaining to the non-existence of collusion among and between bidders and state officials, as well as to the facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the awarding of any contract pursuant to the bid to which this statement is attached.

(2) I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of the bid.

(3) Neither the bidder nor anyone subject to the bidder's direction or control has been a party:

(A) To any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;

(B) To any collusion with any state official or employee as to quantity, quality, or price in the prospective contract, or as to any other terms of the prospective contract; or

(C) In any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the awarding of a contract.

(4) I hereby guarantee that the specifications outlined in the bid shall be followed as specified and that deviations from the specifications shall occur only as part of a formal change process approved by the Board of Directors of the school district.

Signature of Bidder Representative

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public

EAST END SCHOOL DISTRICT BID FORM: 2017-2018

BIDDER COMPANY

NAME **TITLE**

ADDRESS **ZIP CODE**

PHONE NUMBER **FAX**

SIGNATURE **DATE**

INITIAL COST FOR EACH BUS \$ _____

DESCRIPTION OF ANY OPTIONS ADDED _____

ADDITIONAL COSTS _____

TOTAL COST FOR EACH BUS LEASE _____

Arkansas Annotated Code 6-24-102 states that a school employee cannot benefit financially from any business transaction made by the School District and a vendor. A Disclosure Form must be completed if an employee or employee family member will benefit from the transaction in reference to the awarding of this bid.

The bidder signing this document is an authorized agent and is fully aware of the facts and circumstances surrounding the making of the bid to which the bidder has been personally and directly involved in the proceedings leading to the submission of the bid.

Neither the bidder or anyone subject to the bidder's direction or control has been a party: (1) to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to the refrain from bidding (2) collusion with any state official or employee as to quality, quantity or price in the perspective contract or (3) discussions between bidders and any state official or employee concerning exchange of money or other things of value for special consideration in the awarding of a contract.

I have read and understand the implications of the Arkansas Annotated Code 6-24-102 and 6-21-304.

Signature

Date

*****Bidders: Attach Specs and Lease to These Forms for Submission