



114 West Panther Drive Bigelow, Arkansas 72016 501-759-2808 501-759-2667 (fax) www.eastendpanthers.com

Dr. J. Doug Harris, Superintendent

dharris@bigelow.k12.ar.us

MEMORANDUM

TO: Parents and Guardians

FROM: Dr. J. Doug Harris

DATE: Sept. 1, 2017

RE: Parents Right to Know Notice

Anne Watson Elementary receives federal funds for Title I, Part A programs. Throughout the school you can find important information about this law as it relates to your child's education. This memo lets you know about your right to request information regarding the professional qualifications of the classroom staff working with your child. Our district or school will be able to provide you with the following information regarding the qualifications of your child's teacher(s):

1. If the teacher meets the state qualifications and licensing criteria for the grades and subjects he or she teaches.
2. If the teacher is teaching under emergency or provisional status because of special circumstances.
3. If the teacher has any advanced degrees and the field of discipline of the teacher's certification or degree.

If at any time, your student is taught for four (4) or more consecutive weeks by a teacher(s) that is not highly qualified, you will be notified by the school.

You also have the right to request information regarding the qualifications of the paraprofessional(s) assisting your child's teacher(s). If your child is receiving Title I, Part A services from a paraprofessional, then our district or school is able to provide you with the following information:

1. Whether the paraprofessional has completed at least two years of study at an institution of higher education.
2. Whether the paraprofessional has completed an associate's degree (or higher).
3. Whether the paraprofessional has met a rigorous standard of quality through our state's certification procedure for determining the quality of paraprofessional staff.

4. Whether the paraprofessional has: (a) the knowledge of and ability to assist in instructing reading, writing, and mathematics or (b) the knowledge of and the ability to assist in learning activities, such as homework, reading readiness, writing, mathematics, and other support as appropriate.

To request this information please contact your child's school by phone at **501-759-2638** or by e-mail at **hwilson@bigelow.k12.ar.us**.

Should you have any other questions regarding your child's education, please contact AWE and speak to Ms. Jones, AWE Principal.

Thank you.